



**Merredin Sports Council  
General Meeting MINUTES  
Tuesday 10<sup>th</sup> December 2013**

The Meeting was declared open by President Andrew Crook at 6.02pm

**Present:**

Andrew Crook, President  
Erica Carlson, Secretary  
Glen Crees, Merredin Golf Club  
Peter Squire, Burracoppin Football Club  
Steve Gregory, MRC&LC Bar Manager  
Graeme Motzel  
Sally Trunfio, Merredin Basketball Association  
John Gearing, Civic Bowling Club  
Debbie Morris, Merredin Womens Hockey Club, Merredin CRC  
Kristy Sharp, Burracoppin Hockey Club  
Glen Reithmuller, Turf Alliance  
Camray Gethin, MDLTC

**Apologies:**

Brett de Lacy, Treasurer, Merredin Swimming Club, Merredin Mens Hockey  
Ben Jardine, Vice President, Merredin Cricket Association  
Matt Berryman, Railways Tennis Club  
Martin Morris, Merredin Show Committee  
Brad Anderson, Merredin Shire Council

**Minutes of Previous General Meeting dated 12/11/13**

Minutes from the General Meeting held 12 /11/13 were distributed to members via email.

***That the minutes of the General Meeting dated the 12<sup>th</sup> November 2013 be accepted as a true and correct record.***

**Moved:** John Gearing      **Seconded:** Debbie Morris      **Carried**

**Business Arising from Previous Minutes**

**Turf Lights      Reported by John Gearing**

The person that installed the lights has been contacted, but has not yet provided us with any new information regarding our concerns. John again explained that the lights were pre-set prior to installation according to company standard and the ability to change this setting is not yet known. The light is measured on the lux, not the numbers of towers lit up. John is waiting to hear back from the company and suggests that in the mean time we light the area fully to see if that helps the problem. If this helps we can possibly look into rezoning.

*Michael Sharp entered the meeting at 6.06pm*

Debbie Morris informed the meeting that social hockey are currently negotiating access to their own light key, as tennis currently have one.

**Speaker System Update      Reported by Andrew Crook**

Andrew to have a cable made up from a local contractor, Mic has been ordered. Instruction sheet will be made available as soon as possible.

## First Aid

## Reported by Erica Carlson

Sporting groups are responsible for providing first aid to their members, not the MRC&LC. Access to the stretcher, wheelchair, defibrillator and key to remove bollards can be obtained by seeing Steve in the bar area. This is a temporary measure until we can speak to Mark to obtain the correct procedure.

## Treasurers Report

In Brett's absence the Monthly Finance Report was distributed.

***That the members receive the monthly Treasurers report.***

**Moved:** John Gearing      **Seconded:** Sally Trunfio      **Carried**

Andrew spoke that the feedback for lounges had been excellent.

## Correspondence

Monthly correspondence records were distributed.

***That the Merredin Sports Council members receive and accept the inward and outward correspondence record.***

**Moved:** Sally Trunfio      **Seconded:** Glen Crees      **Carried**

## Reports/Project Updates

### MRC&LC Building and Maintenance

#### 1. Speaker System

Reported by Andrew Crook

As noted in Business Arising. Basketball and Bowls are using it, with positive feedback.

#### 2. Memorabilia Project

Reported by Erica Carlson

This project is underway. Sports have been given an estimate quote on the cost of each board. This quote will be firmed up in the coming weeks, once the sports finalised the information they wish to display.

***That the Merredin Sports Council purchase and display an Honour Board***

**Moved:** Erica Carlson      **Seconded:** Peter Squire      **Carried**

#### 3. Maintenance Issues

##### a. Oval

Preliminary discussions with the MRC&LC discovered Junior Cricket did not have a booking for the use of the oval. This is currently being followed up. Discussion with other sports has indicated that dog poo on the oval is a problem along with other vandalism around the centre, ie broken glass on the turf.

Cr Brad Anderson had requested we report any vandalism issues, direct to Kevin Paust at the shire. Please also cc: Sports Council so we are also aware.

The meeting discussed various ideas on how to educate people not to leave their dogs poo on the oval and resolved to look into reminding people in a positive way through the Mercury and if possible the Shire Newsletter. Erica to follow up on a dog bag station apparently being installed by the shire.

Suggest Junior Cricket write a letter to the Mercury.

##### b. Vandalism

Due to the increase in vandalism in the area it was resolved to request the Shire connect the MRC&LC security camera available on the turf area.

#### 4. General issues needing attention

1. The July meeting moved that we would clean out the storeroom every three months and at our last meeting Mark reported that the MRC&LC had cleaned out and reorganised their bits and pieces. Given the timing of the season and the absence of the MRC&LC manager at the meeting it was decided to leave this on the Agenda until our February meeting.

Erica to follow up and obtain a list of current sports that occupy a storage cage at the MRC&LC and look into providing shelves for those cages that wish to have one.

2. In the August meeting it was reported Golf have no access through the turf and bowls because it's all blocked off. The proposed access (east side of bowls) for golf is unfinished. The path is only half paved, on wet days it's muddy and all the mud gets trampled through the bar. Golf will do up a letter/proposal of what they require and send it to Sports Council. The Sports Council has not yet received any proposal. The meeting was informed this is still on going.

### **Education Courses**

1. Strategic Planning

Awaiting the outcome of the funding application to be advised

2. WACOS Governance Course

Awaiting the outcome of the funding application to be advised

3. MSC Constitution Review

The Executive continues to work on this project.

### **MRC&LC Administration**

1. Booking Procedure – Turf casual use on weekends

With no Manager in place the 'casual use' booking procedure for the Turf Area still can not be clarified. At this time we can only encourage you to contact the centre during Administration hours to make a booking. This clarifies the need for the new turf area to have a management plan in place to ensure we are maximising it's potential use.

2. Calendar of Events

The long awaited Whiteboard calendar is now available in the Bar area. This will be updated weekly, and include all sport related bookings in the centre. If your sport is not displayed, it means you do NOT have a booking.

3. Keys

Sporting groups with outstanding keys are currently being followed up by Rec Centre admin. It is important that keys are handed back in once sporting groups have finished with them as there are limited sets of keys available. Erica to follow up with Rec Centre admin.

4. Bar Report Steve

Steve reported a positive response for his first few weeks. The lounges have been received well and offering meals on a Friday night has been well received. If Sporting Clubs are interested in catering a Friday night please contact Steve. Required service time is from 6 – 9pm.

Opening hours 4pm onwards, except Mondays, unless by request.

### **General Business**

#### **7.1 MRC&LC Report of Findings**

We are unaware when Mark Turner will return to report his findings. An email has been sent to the Shire requesting an indication of when this may happen.

#### **7.2 Junior Tennis Tournament**

Steve did an excellent job in accommodating Junior Tennis Comp on Saturday. Administration was difficult due to distance, lack of facilities etc.

#### **7.3 Turf Alliance**

Quote obtained from second contractor for pavilion area. The quote is to erect a 24m x 10m steel framed block and iron clad structure. South Merredin shade has been discussed as a possibility. Glen to follow up with Peter Hutton regarding the structure they purchased from North Merredin. The Shire is currently looking at various options to keep dust etc down, in the areas surrounding the turf.

#### **7.4 Sports Trainers Course**

Burracoppin Football club asked if the Sports Council had previously organised the Sports Trainers Course held in the area. Burracoppin to follow up with DSR.

*Brett de Lacy entered the meeting at 7.10pm*

#### **7.5 Cleaning of Turf**

Graeme Motzel asked if we had given any thought on how we clean the new turf surface. He was concerned that the longer we leave it the harder it will be. The meeting was informed that maintenance manual for maintaining the turf has been provided by the supplier and that it was believed a specialised machine was required. John Gearing to follow up.

#### **7.6 Future Agenda items**

To allow future meetings to run to time please ensure all Agenda items are submitted prior to the meeting. Andrew

#### **7.8 Treasurers Report**

With Brett De lacy now at the meeting it was moved that

***'the members receive and accept the monthly Treasurers report as a true and correct record of the financial position of the Merredin Sports Council.***

**Moved:** Brett de Lacy

**Seconded:** Glen Crees

**Carried**

With no further business Andrew Crook closed the meeting at 7.27pm. The next meeting will be held on Tuesday 18<sup>th</sup> February 2014.