



**Merredin Sports Council  
Special General Meeting MINUTES  
Thursday 21<sup>st</sup> April 2016**

The Meeting was declared open by President Ben Jardine at 7.07 pm

**Present:**

Ben Jardine, Chairperson  
Erica Carlson, Secretary  
Brett de Lacy, Merredin Mens Hockey  
Paddy Hooper & Jayden Crook, Nukarni Football Club  
Kristy Cooper & Lisa O'Neill, Merredin Netball Association  
Kate Dixon & Chesney Maloney, Merredin Women's Hockey Club  
Mark Maloney, Merredin Basketball Association  
Tessa Crook & Kate Crees, Burracoppin Hockey Club  
Camray Gethin & Luke Growden, Merredin District Lawn Tennis Club  
Doug McGinnis, Jnr Football Association  
Glenn Crees, Merredin Civic Bowling Club  
Ian Downsborough, Burracoppin Football Club  
Kerry Hunter, Merredin Golf Club  
Rebecca McCall & Marilyn Sayers, Merredin Shire  
Roger & Bev Drakeford  
Wayne Wallace  
Graham Motzel  
Marshall Crook

**Apologies:** James Morris, Darren Gardiner, Phil Van Der Merwe, Mark Bertolini, Allan Walker

Ben opened the meetings and welcomed Rebecca McCall and Marilyn Sayers. Rebecca took the floor and addressed the following;

1. MRC&LC Manager – Marilyn Sayers has been appointed the MRC&LC Manager position for the interim. Marilyn will be supported by Courtney & Zoe and Hannah de Lacy will be the Bar Manager.
2. Volunteer Bar Model for the MRC&LC – Rebecca explained the volunteer bar model the Shire and Sports Council is keen to introduce. Clubs will be paid for their volunteers to work a shift behind the bar. This is a great way for clubs to be able to fundraise.
3. New Bar hours – Bar is now closed on Tuesday. A further review of bar hours may be necessary if we can't attract people to work
4. MRC&LC Policy & Procedures – Kitchen checklist to be reintroduced which will need to be signed off by staff. We need sporting clubs assistance to help keep the building clean. Clubs are asked to take on more responsibility by packing chairs away and disposing of old food into the bins provided.
5. Communication – Ensure you contact Marilyn if you have a problem or concern.
6. Tender – The Shire will be advertising by way of a Tender for the Management of the MRC&LC. All the relevant information will be in the tender document. Sports Council are invited to tender for parts of the MRC&LC such as the Bar.

Points from Questions raised:

1. All bookings currently held with the MRC&LC are still current. There is no need to rebook. If the building is tendered the contractor and shire will have a very close relationship.
2. The current user fee structure of an increase of 5% over 5 years will be renegotiated with the new contractor. It wouldn't be in the contractors best interest to increase fees.
3. The MRC&LC will be completely outsourced. Narrogin have outsourced their recreation building to YMCA and the people Rebecca has spoken to are happy with the arrangement. A fee is paid each time the building is entered.
4. The cleaning tenders have gone out. Pedro's will be doing the cleaning until the end of June. Then a new contractor will be put into place.
5. Normal Kitchen/Kiosk for sports won't change for sporting fixture days.
6. Pro-rata of expenses for just the bar area has not been done for the tender

Rebecca addressed a range of questions relating to Steve's departure and the reason behind the large staff turnover at the MRC&LC. Rebecca stated that if no Tenders are received the current management model will be revisited before the Recreation Managers position will be advertised. If the Bar can't be managed with the current staff and volunteers it will be closed.

The meeting expressed concern with loosing what has been built up in terms of patronage, Friday night meals, the shire wanting a Rec Centre Manager and Bar Manager as one position rather than two and the ability to Tender without accurate figures.

Rebecca and Marilyn left the meeting at 7.51pm

The meeting further discussed the Bar volunteer program and sports were encouraged to take the information back to their members and contact Marilyn direct if they were interested.

It was resolved that the Sports Council should obtain the information for the Tender of the Bar and present it at the next meeting in May.

Meeting closed at 8.31pm

The next scheduled meeting for the Merredin Sports Council will be held on Tuesday 10<sup>th</sup> May 2016 commencing at 7pm.

*These minutes have been approved as a correct record of the meeting held on the*

*Signed:*

*Position:*

*Date:*