



**Merredin Sports Council
General Meeting MINUTES
Tuesday 11th March 2014**

The Meeting was declared open by President Andrew Crook at 6.01pm

Present:

Andrew Crook, President
Erica Carlson, Secretary
Peter Squire, Burracoppin Football Club
Steve Gregory, MRC&LC Manager
Stephen Crook, MDLTC
John Gearing, Civic Bowling Club
Phil Van DerMerwe, Fire & Rescue
Glen Riethmuller, Turf Alliance
Camray Gethin, MDLTC
Ben Jardine, Vice President, Merredin Cricket Association
Brad Anderson, Merredin Shire Council
Rebecca McCall, Merredin Shire Council
Paddy Hooper, Nukarni Football Club
Michael Caughey, Little Athletics
Brett de Lacy, Treasurer, Merredin Swimming Club, Merredin Mens Hockey
Kate Crees, Burracoppin Hockey Club
Alyce Tyson, Burracoppin Hockey Club
Jade Healey-Ratima, Merredin Netball Association
Sally Trunfio, Merredin Basketball Association

Apologies:

Debbie Morris, Julie Alvaro, Lou Davies, Martin Morris,

Minutes of Previous General Meeting dated 18/2/14

Minutes from the General Meeting held 18/2/14 were distributed to members via email.

That the minutes of the General Meeting dated the 18th February 2014 be accepted as a true and correct record.

Moved: John Gearing

Seconded: Peter Squire

Carried

Business Arising from Previous Minutes

Turf Lights

Reported by John Gearing

Two engineers have completed a lighting test with all three zones tested. The final inspection of the surface has been completed and lighting has been noted as an issue outstanding. The Shire will receive a final full lighting report and will act according to this report.

Turf cleaning will be completed once the grass has been laid. Cleaning will be done on a as needs basis

Treasurers Report

Monthly Finance Report was presented by Treasurer, Brett de Lacy.

That the members receive and accept the monthly Treasurers report as a true and correct record of the financial position of the Merredin Sports Council.

Moved: Brett de Lacy

Seconded: Camray Gethin

Carried

Andrew to follow up the additional \$1000 that has been credited to the account from CBH.

Term deposit up for renewal on the 29th March 2014, is not to be reinvested at this stage.

Bills presented for payment Merredin Shire \$1180, Post Office \$107. Invoice to be prepared for Martin Morris & Merredin Show Committee for their donation towards the PA system.

Correspondence

Monthly correspondence records were distributed.

That the Merredin Sports Council members receive and accept the inward and outward correspondence record.

Moved: Erica Carlson

Seconded: Sally Trunfio

Carried

Reports/Project Updates

MRC&LC Building and Maintenance

1. Speaker System Update

Reported by Andrew Crook

The additional Microphone has been purchased and needs to be tested. Still awaiting the instruction sheet.

2. Turf Report

Reported by Glen Riethmuller

Turf Alliance has agreed to wait until the second round of DSR funding (August) to submit their application. This allows adequate time for final preparations to be made to the application. Rebecca has offered her assistance with completing the grant application.

3. Maintenance Issues

a. Storage cages

The storage cages were originally provided to sports free of charge, to store necessary equipment. The Sports Council is responsible for these cages and as they age there is no means to fund repairs or expand. Cages are only available to current financial members of the MSC and the new user guidelines outline one cage per sport. To ensure cages are maintained to standard a small storage cage hire fee is suggested. This was previously discussed with sports by Mark Turner.

Motion: That the Merredin Sports Council charge a \$50 per/year hire fee on use of the storage cages.

Moved: Erica Carlson

Seconded: Peter Squire

Carried

b. Turf Busy Bee

Reported by Rebecca McCall

Rebecca thanked the sporting groups for their contribution in the laying the grass around the turf surface.

Education Courses

1. Strategic Planning

DSR have notified us they are happy with the quotes provided for our Strategic Planning sessions. Further details will be distributed to the Sports asap. Sessions are expected to be completed in April.

2. WACOS Governance Course

Awaiting the outcome of the funding application to be advised. Proposed to be held in May.

3. MSC Constitution Review

The Executive continues to work on this project.

MRC&LC Administration

1. Rec Centre Manager report - inserted

Guidelines are done there will be a MRCLC package handed out at sports council meeting Tuesday night with guidelines and proformers . Have a read and make changes return back from the 28th March.

All clubs will have to do an on line food safety course before been allowed use of the kitchen. The expectation that at least on person using the kitchen will hold this food handling certificate. This is a free course and it brings us into line with our OHS obligations.

Here is the link:

Kevin Paust has found a turf cleaner and it is on stand by to clean turf as soon as lawn has been laid. It works out a heap cheaper to get a contractor into clean the turf rather than buy a machine.

Stacey is looking into running a sports trainers course on the 31st of March. Cost will be \$50 per head to cover cost of tape ect. (This is very cheap) it will be a general strapping course rather than sports training. We will call for expressions of interest for full sports trainers' course that night.

The Merredin show is on the weekend of the 12th of April so we are going to hold a busy bee on Sunday 6th of April to tidy up the surrounds of the Recreation centre. We would like as many people to come and help out so we can show case our town and the facilities we have in it. There will be a bbq lunch and some drinks put on after we have finished to thank you all for your help.

The Merredin Recreation Centre are calling for all of its keys back to start a new key register with the intent of tidying up how many keys are out there. We can change locks but that could be a very costly exercise. Please return your keys to me ASAP.
Please follow up all of your sporting club keys to be returned at or no later than winter sports meeting on the 7th of April.

Please note that the store room is becoming increasingly untidy. There are specific areas set aside for everything in the store room please use them. It is very time consuming having to tidy the store room every morning after sport is played.

Please feel free to contact me if your club /association have any concerns.

Turf Lights

Hockey requested that the turf light keys be issued from the MRC&LC rather than Shire Administration Building. Steve will look into it.

User Guidelines

Rebecca requested sports to note that the accompany letter that is missing from the packs will be emailed out and explained the fees and charges are reviewed in May, accepted by Council for July 1 but not implemented until October.

General Business

Meeting Times

That the monthly Sports Council meetings be held on the second Tuesday of the month at 7pm

Moved: Alyce Tyson **Seconded:** Brett De Lacy **Carried**

Register of Qualified Volunteers

That the Merredin Sports Council develops a database to record the personal accreditations relevant to Sport & Recreation of its members. This database may be used by the Sports Council and MRC&LC to assist in volunteer recruitment.

Moved: Erica Carlson **Seconded:** Michael Caughey **Carried**

It was suggested this information was captured when obtaining office bearer details on the membership form.

Urgent Late Items of Business

Letter of Thanks to be written to Paddy for the donation of grain

Cleaning of MRC&LC

Meeting agreed that the state of the toilets at the MRC&LC aren't appropriate with toilet rolls on the floor, soap dispenser removed and general untidiness. Steve informed meeting that they are aware they could be better presented. General vandalism is to blame for the soap dispensers

being removed.

That the MSC write to the MRC&LC Manager and request they review the cleaning process of the toilets.

Moved: Mick Caughey

Seconded Jade Healy Ratima

Carried

Honour Boards

We haven't been able to place the order as we are still waiting for sports to return their information. Once we have this information we will be able to go back to the supplier and finalise costings etc. At this stage the title doesn't include any logo's etc.

Welcome to Merredin

Letter had been received from CRC inviting Sports Council to be involved in the Welcome to Merredin evening. It was decided that Sports Council wouldn't have a stand at this event but encourages clubs to be represented. Further details are available from Debbie Morris at the CRC.

Nukarni Club Rooms

Stephen Crook has been receiving enquiries on booking the Nukarni Club Room from various groups and asked who has access to the building and who organises the bookings. Steve Gregory informed the meeting that all enquiries concerning the Nukarni Club Rooms are to be directed to the MRC&LC. Steve will look into allowing key access to the Football & Tennis Club.

Master Plan revision

The Master Plan of the Recreation Area needs to be revisited as we have had various requests for new structures in the area and particular concern was noted for the area between the bowls and turf .

With no further business Andrew Crook closed the meeting at 7.02pm

The next meeting will be held on Tuesday 8th April 2014, 7pm at the MRC&LC.