



**Merredin Sports Council  
General Meeting  
MINUTES  
Tuesday 15<sup>th</sup> October 2013**

**1. Opening of Meeting:** 6:01

**2. Present:** Andrew Crook, Brett de Lacy, Ben Jardine, John Gearing, Martin Morris, Rob Broomhall, Mark Turner, Stephen Crook, Erica Carlson, Paddy Hooper, Debbie Morris, Sally Trunfio, Courtney Stenhouse, Kari Jennings, Dennis Hobson, Matt Berryman (6:10), Brian Waterhouse (6:10), Glen Creeves (6:15), Ken Hooper (6:15), Glen Riethmuller (6:17), Julie Alvaro (6:21)

**Apologies:** Kristy Sharp, Cam Gethin, Mick Caughey

**3. Minutes of Previous General Meeting dated 17/09/13**

The last General meeting was held on the 17/09/2013 at the MRC&LC. Copies of the previous minutes were distributed and read.

**Minutes dated 17/09/13 were accepted as true and correct.**

**Moved:** John Gearing      **Seconded:** Erica Carlson      **Carried**

**4.1 Business Arising from Previous Minutes**

**4.1 Golf Sign**

- John has organised and golf are now listed on the sign at the entrance to the MRC & LC.

**4.2 Speaker System**

- Still not complete and we have not paid the invoice.
- **Andrew will ring** Rick Brown to organise what needs to be done to get it up to scratch and completed.
- It works to the centre of the oval, we need coverage around the complete oval, which may require an aerial on the roof.
- No 'instruction sheet' has been put up either; we need this so sports/users know what they are doing. **Andrew will** also chase up.
- The system is ok for basketball to use on Thursday, **Mark will hang** around to show them how to use it. **Sally to report** back to Andrew on how it goes.

**4.3 Strategic Plans**

- Debbie has sent requests through to the Dept. of Sport & Rec, hopefully there will be some funding for clubs to get their Strategic Plans in place, mainly Merredin Sports Council.

**5. Treasurers Report**

- Nothing has changed, \$50,000 term deposit has gone through



**Treasurer's report accepted and endorsed as true and correct.**

**Moved:** Brett de Lacy

**Seconded:** Dennis Hobson

**Carried**

## 6. Correspondence

### INWARD

|           |   |                           |
|-----------|---|---------------------------|
| 19/09/13  | Membership Forms                                | - Merredin Men's Hockey   |
|           |   | - Nukarni Football Club   |
|           |   | - Merredin Railway Tennis |
| 01/10/13  | Statement Bankwest September 2013               |                           |
| 02/10/13  | Statement – Mdn Shire sound System              |                           |
| 04/10/13  | Membership Forms                                | - Burracoppin Hockey Club |
| 14//10/13 | Updated Invoice from Mdn Shire for Sound System |                           |
| 15/10/113 | Merredin CRC – Catering Opportunity             |                           |

### OUTWARD

NIL

**Correspondence accepted and endorsed as true and correct.**

**Moved:** Courtney Stenhouse **Seconded:** Brett de Lacy

**Carried**

## 7. Agenda Items

### 7.1 Sporting Club Memorabilia/Honour boards

- Erica & John have been investigating memorabilia and honour boards to display at the MRC & LC.
- We need to make MRC & LC more homely, but we need to do this in small steps to achieve our end goal.

#### 7.1.1 Memorabilia

- Merredin.com is a website that the Merredin CRC have been trying to get sports onto to use as a link to Merredin
- We could use this website to store and access the clubs current details and memorabilia.
- Sports Council would pay the Merredin CRC to manage the pages, and then incorporate the cost into the clubs MSC fee.
- Future prospects of having a touch screen or computer in the MRC & LC for clubs to access memorabilia.
- This is a good way for sports to make sure their memorabilia is stored in a safe place.
- Merredin CRC monitor what goes on the website
- Erica and Debbie are still working out the details of how much clubs can put on the website etc.

#### 7.1.2 Honour boards

- Each sport is unique but the proposed honour boards will accommodate each clubs/associations requirements
- The boards and plaques are standardised, no provisions for old honour



boards

- 1200mm x 1800mm, Gold Plaques with names/details embossed (85mm x 15mm)
- 2 Options: The boards can fit 70 years on it, or if done in 2 columns, 140 years.
- One board per sport: Once a sport has filled their board, it can be replaced with a new one, the old one must come down.
- Current sporting clubs, organisations and associations that are members of MSC and use MRC&LC as their home base should be eligible. Any others to be discussed at committee level.

**Motion "Sports that are interested in being involved in the MSC Memorabilia project shall complete in full and submit the Expression of Interest form to the Secretary no later than Friday 1<sup>st</sup> November 2013. Incomplete or only part complete forms will not be accepted."**

**Moved:** Erica Carlson  
**All in favour**

**Seconded:** John Gearing  
**Motion Carried**

## **7.2 Bar Manager**

- New Bar Manager is scheduled to start mid November.
- Contract hasn't been prepared yet but it is almost a done deal.

## **7.3 MRC & LC Manager**

- The job is now on seek.com, closes 25<sup>th</sup> October 2013

## **7.4 Booking Procedure**

- Bookings need to be displayed so all sports know what's booked and going on.
- Clubs will get invoiced when they do bookings
- Booking forms need to be completed to confirm booking.
- Need to alter the booking form so there are more options, half or whole room, exclusive use or not, priority use.

## **7.5 Fees & Charges**

- Mark is still meeting with clubs and gathering information.
- Nothing is set yet; it still has to go through shire.
- Mark will send out his findings and report to Merredin Sports Council as well as the Merredin Shire.
- There are too many anomalies with the current fee structure, but summer sports can use it as a guideline so they can get on with it and do their planning for this season.

## **7.6 Tennis Season/Turf**

- Mark suggests that tennis organise a busy bee to get the shade and playground from the old tennis area to use as a temporary fix for this season until the more permanent structure is erected.
- There is a possibility of short-term solutions for this season.
- Why are the hockey goals still out? There will be summer hockey.
- **Tennis and hockey** need to put the goals and nets aside once they



have finished for the day/evening. It's a multipurpose surface so you pack up what you use on completion.

- Can tennis bring the white benches from the old Nukarni clubrooms across for seating at the turf. **Mark will go** and have a look at them and let tennis know.
- Tennis lights are set for hockey and need to be realigned to go out of the tramlines. **Mark will send** an email to John regarding the lights, **John will then check** with Cardno.

#### **7.7 Storeroom & match day office**

- **Mark is still in** the process of sorting out the storeroom and match day office
- He will have the match day office (front of old CRC) ready for basketball to use on Thursday.
- John will help Mark get it ready for basketball

### **8. General Business**

#### **8.1 Sound System Invoice**

- Amened invoice has been received, includes additional speakers on oval, good quality microphone, travel & accommodation.
- We need to purchase another mic so we have 2 operating microphones, a good quality one for outside use and a middle range one.

#### **8.2 Shire Access**

- The Shire needs to have access to all of their buildings.
- No locks should be changed and buildings altered without shire approval.
- On two recent occasions locks have been changed – **This is not on!**
- The MRC & LC is a CENTRE for all sports. Procedures have been put in place for a reason. Clubs need to support the centre and use the centre as their home base. For the centre's success all clubs need to pull in the same direction.
- Everything needs to come through the Sports Council, that's the purpose of this forum, to service sports and their needs.

**9. Close of meeting: 8:23pm**

**Next Meeting Tuesday 12<sup>th</sup> November 2013 at 6pm.**