



**Merredin Sports Council
General Meeting MINUTES
Tuesday 8th April 2014**

The Meeting was declared open by President Andrew Crook at 7.02 pm

Present:

Andrew Crook, President
Erica Carlson, Secretary
Peter Squire, Burracoppin Football Club
Steve Gregory, MRC&LC Manager
John Gearing, Civic Bowling Club
Phil Van DerMerwe, Fire & Rescue
Glen Riethmuller, Turf Alliance
Ben Jardine, Vice President, Merredin Cricket Association
Brad Anderson, Merredin Shire Council
Rebecca McCall, Merredin Shire Council
Warren Crook, Nukarni Football Club
Brett de Lacy, Treasurer, Merredin Swimming Club, Merredin Mens Hockey
Alyce Tyson, Burracoppin Hockey Club
Jade Healey-Ratima, Merredin Netball Association
Sally Trunfio, Merredin Basketball Association
Jenifer Collins, DSR Wheatbelt Manager
Tessa Pearse, Burracoppin Hockey Club
Glen Crees, Merredin Golf Club
Maxine Christie, Merredin Women's Hockey Club
Donna Whisson, Merredin Swimming Club, Junior Hockey
Roger Drakeford, Civic Bowling Club

Apologies:

Camray Gethin, Claire Kudas, Martin Morris, Stephen Crook,

With our guest, DSR Wheatbelt Manager, Jenifer Collins in attendance and needing to travel, Andrew called for a motion to suspend the business of the meeting until after Jenifer's presentation.

That the business of the meeting be suspended until after the DSR presentation.

Moved: John Gearing

Seconded: Glen Crees

Carried

Andrew welcomed Jenifer Collins to the meeting.

Jenifer congratulated the Sports Council on its wonderful meeting attendance and outlined the purpose her attending the meeting was to explain CSRFF funding, it's process and how it can work for our clubs.

The CSRFF currently has three rounds available. One larger round and two smaller rounds for projects under \$150k. Merredin recently submitted two applications for the smaller round, being for the skate park and the resurfacing of the bowling greens.

Some interesting points;

- Local Government has to endorse the project and the acquittal, so ensure you talk to your local government prior to submitting an application.

- DSR funding is up to 1/3 of the total project. Local Government is not required to put in a 1/3 of the funding.
- CSRFF is about playing surfaces, change rooms and then social space.
- Funds need to be spread across of the whole state. There is no allocation to the Wheatbelt or a particular local government; everybody is up against the whole of WA.
- Deferrals aren't looked upon favourable as they are taking other people's fund, so ensure you are ready to apply.
- It would be foolish to all put applications in all at once. Local Governments are required to rank them.
- Sinking funds are good business. The purpose is so that a facility can be maintained in 10 years.
- Staging of larger projects is an option they encourage.
- The DSR Website will have the opening and closing dates of all grants.

Recommended Process

1. Speak to DSR
2. Speak to your Local Government
3. Continue consultation with DSR. DSR prefer to be right involved in the project, don't call at the 11th hour.

Supporting documentation is Important, Jenifer can help with the application process. Bank statements, strategic plans, asset management plans and budgets, all help the application. Planning is important to cover all the basis, ensure a facilities plan is in place so sports know where their facilities stand.

Other Funding

Equipment Subsidy has just opened for sporting & recreation clubs. \$500 subsidy available, on-line application. Association are able to apply if the teams aren't incorporated.

Make DSR your first point of call.

Minutes of Previous General Meeting dated 11/3/14

Minutes from the General Meeting held 11/3/14 were distributed to members via email.

That the minutes of the General Meeting dated the 11th March 2014 be accepted as a true and correct record.

Moved: Ben Jardine

Seconded: Sally Trunfio

Carried

Business Arising from Previous Minutes

Deposit from CBH

Extra deposit for \$1000 was the successful CBH grant application applied for on behalf of the Shire regarding the skate park development.

Honour Boards

Final quotes have been sent off for Merredin Basketball, Burracoppin Football Club, Nukarni Football Club, Civic Bowling Club and the Merredin Golf Club. Which will be full sized boards as proposed.

A new quote has been requested for the Merredin Sports Council and the Merredin Netball Association, has the information they submitted only requires a half size board.

Other clubs that expressed an interest but have not supplied the information required will not be included in this order. They include the Merredin Ag Society, Merredin Women's Hockey Club, and MDLTC.

Treasurers Report

Monthly Finance Report was presented by Treasurer, Brett de Lacy.

That the members receive and accept the monthly Treasurers report as a true and correct record of the financial position of the Merredin Sports Council.

Moved: Brett de Lacy

Seconded: Donna Whisson

Carried

Bills presented for payment: Tompkin Engineering \$474.10

Correspondence

Monthly correspondence records were distributed.

That the Merredin Sports Council members receive and accept the inward and outward correspondence record.

Moved: Erica Carlson

Seconded: Brett deLacy

Carried

Reports/Project Updates

MRC&LC Building and Maintenance

1. Turf Report

Reported by Glen Riethmuller

The Turf Alliance held a meeting last week which was productive. CSRFF had indicated that their application was low priority so they have moved to plan B. They have agreed that Tennis & Hockey will fully fund a roof structure with a part wall on the west and east side and a concrete floor. Tennis won't have an area to work from, however this can be looked into being a stage 2 project.

Glen Creeves suggested they talk to Wednesday tennis regarding possible funds.

A staged approach was welcomed by the meeting.

Education Courses

1. Strategic Planning

CRC has suggested we pick two dates in the week commencing the 14th April. The Executive of the sports will be required to come to one of these dates to which will include them completing a Healthy Club checklist. Monday & Wednesday at 6pm, were the preferred dates elected. Erica to discuss the possibility of sports completing this checklist in their own time.

2. WACOS Governance Course

Lotterywest grant to hold a Governance course has been successful. Ideally the CRC would like to hold this course during National Volunteer week, which is the 12-18th May, however this depends on the availability of a presenter from WACOSS. Erica to inform the CRC that June would be a preferred month for this course to be held.

3. MSC Constitution Review

The Executive continues to work on this project with a draft copy currently being looked at. The main change has been our objectives. We are awaiting on the MRC&LC Management plan to be adopted by council, as this outlines the role Sports Council is to play in regard to the centre.

MRC&LC Administration

1. Rec Centre Manager report

- The Turf light key being issued from the MRC&LC rather than the shire office is now back at the MRC&LC. The key needs to be signed in and out from the MRC&LC.
- In regard to the issue raised at the last meeting, surrounding the key access to the Nukarni Club rooms for the footy & tennis clubs, Steve has spoken to Paddy direct
- MRC&LC cleaning – Cleaning tender has closed. Rob Broomhall has been given the contract. New checklist has been given to Rob. New handdryers and toilet roll holders have been installed.
- Sporting Clubs will be encouraged to use the Hydro pool for injury rehabilitation. New hours, will commence at the start of May.
- Strapping Course – only eight people attended. Courses such as these need to be better supported.
- Sporting Memorabilia - Destination Merredin May 10-11th. Please contact Steve with any Memorabilia you may have that they can use for this event.

- Busy Bee, thank you to everyone that turned up. It was well supported with 35 people attending throughout the day.

2. Endorsement of User Guidelines

It was proposed for this document to be endorsed at this meeting and taken to the April meeting of Council. Unfortunately a miscommunication has resulted in some Clubs not being provided with a copy. Therefore it is now proposed for this document to be endorsed in May.

Please ensure you receive an updated draft copy and provide any feedback prior to the 9th May. Rebecca to look into the legal responsibility of Clubs and Shire in relation to player injury.

Late Items of General Business

Golf Club

Golf Club tabled proposed plans for the relocation of the Mdn Agricultural Society and informed the meeting they will be meeting with the Ag Society on Monday for approval.

Fire Brigade

Fire Brigade asked if the invoice they received from the Shire of Merredin for usage charges dated 13/14 covers them for the full year. Rebecca explained on behalf of the SOM that the usage charges for 13/14 covers sporting groups up to October 2014. In October new invoices for the 14/15 summer will be issued.

With no further business Andrew Crook closed the meeting at 8.23 pm

The next meeting will be held on Tuesday 13th May, 7pm at the MRC&LC.